

Wesley J. Lau

(b) (6)

EDUCATION

UNIVERSITY OF CALIFORNIA, DAVIS Davis, CA

Bachelor of the Arts in Psychology and Minor in Sociology

(b) (6)

WORK EXPERIENCE

GENERAL SERVICES ADMINISTRATION San Francisco, CA

April 2007 - Present

Contracting Officer, Public Building Services, Acquisition Management Division, Capital Projects Branch, Region 9

- Currently hold unlimited warrant for awarding and administering contracts on behalf of the GSA, PBS, Pacific Rim Region
- Solicited and administered above-prospectus level design and construction contracts utilizing the following Full and Open Competition delivery methods; Design-Build (D/B), and Traditional Design-Bid-Build. Duties included, acquisition planning, posting and responding to questions regarding the solicitation, conducting pre-proposal conferences and small business outreaches, conducting interviews, writing source selection reports, and processing modifications
- Projects worked on as Primary Contracting Officer:
 - Calxico Land Port of Entry Modernization and Expansion project Phase 2A in Calexico, CA. Delivery Method: Construction Manager as Constructor
 - Major Repair and Renovation of the Infrastructure at the Phillip J Burton Federal Building and U.S. Courthouse in San Francisco, CA. Delivery Method: Traditional
 - Renovation of the Passport office on the 3rd floor at the Phillip J Burton Federal Building and U.S. Courthouse in San Francisco, CA. Delivery Method: Design-Build
 - 450GG 4th and 6th Floor Tenant Improvement project for the U.S. Army Core of Engineers. Delivery Method: Traditional
 - Upgrade of the Auditorium at the Frank Hagel Federal Building in Richmond, CA. Delivery Method: Design-Build
- Projects worked on include:
 - New Construction of the San Luis II Land Port of Entry in San Luis, AZ. Delivery Method: Design-Build.
 - Renovation of the Historic Federal Building at 50 United Nations Plaza in San Francisco, CA. Delivery Method: CMc
 - New Construction of the United States San Diego Federal Courthouse in San Diego, CA. Delivery Method: Traditional
- Experienced in the use of Indefinite Delivery Indefinite Quantity, Blanket Purchase Agreements, Multiple Awards Schedule, and 8(a) Small Business Administration Program contracting vehicles.
- Successful completion of the Internship Program at GSA, PBS, Pacific Rim Region including completion of Case Study on Small Business Subcontracting plans
- Respond to Freedom of Information Act requests, Congressional inquiries, Small Business Goal forecast and American Recovery and Reinvestment Act (ARRA) requirements.
- Familiar with Federal Acquisition Regulations (FAR)

JOSEPH CHOW AND ASSOCIATES San Francisco, CA

December 2006 – April 2007

Intern

- Review and proofread Architect/Owner contracts
- Helped prepare bid proposals for submission to clients
- Assist with general office administration including answering phones, filing, and marketing support

TRAINING

Contracting Courses completed include: CON 100 – Shaping Smart Business Arrangements; CON 110 – Mission

Support Planning; CON 111 – Mission Strategy Execution; CON 112 – Mission Performance Assessment; CON 120 – Mission Focused Contracting; Construction Claims; CON 202 – Intermediate Contracting; CON 204 – Intermediate Contract Pricing; CON 210 – Government Contract Law; Penn State Facility Infrastructure Training, CON353 Advanced Business Solutions for Mission Support; CON 243 – Contracting for Architect/Engineer Services; and Performance Base Acquisitions

CERTIFICATIONS

Federal Acquisition Certification – Contracting (FAC-C) Level III certified.

SKILLS

Proficient at gmail ,EASi, FPDS-NG, Microsoft Word, E2, ESRS, FBO, Acquisition Planning Module,

REFERENCES

Will happily provide references upon contact